

West Berkshire Council Forward Plan – October 2013 to January 2014

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
OCTOBER 2013											
SC2692	Standards Committee Report Quarter 2 of 2013/14 <i>To update the Standards Committee on activity over the past quarter.</i>	SC	14/10/13 SC	Resources	Moira Fraser	Chairman of the Standards Committee		06/10/13			01 October 2013
ID2633	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/10/13	Resources/ Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/ Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 October 2013
ID2681	Economic Strategy <i>To approve the updated strategy.</i>	ID	01/10/13	Resources	Janet Duffield	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		TBC			01 October 2013
ID2712	Response to a petition requesting a pedestrian crossing on Old Newtown Road/Paddock Road in Newbury <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/10/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			01 October 2013

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ID2739	Automatic Fire Suppression Systems Policy <i>To present the proposed formal policy document and guidance document related to Automatic Fire Suppression systems</i>	ID	01/10/13	Communities	Richard Turner	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		TBC			01 October 2013
ID2735	Schools Place Strategy 2013-2018 <i>To review the outcome of the public consultation and approve the revised version of the Schools Place Strategy 2013/18</i>	ID	14/10/13	Communities	Caroline Corcoran	Children and Young People, Youth Service, Education		27/09/13	Public consultation		01 October 2013
ID2736	Winter Service Plan 2013/14 <i>To approve the Winter Service Plan 2013/14</i>	ID	14/10/13	Environment	Melvyn May	Highways, Transport (Operations), Emergency Planning, Newbury Vision		27/09/13	Parish Councils, Ward Members and the general public		01 October 2013
ID2622	West Berkshire Forward Plan – 01 December 2013 to 31 March 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	24/10/13	Resources	Moira Fraser	Leader of Council		16/10/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 October 2013

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EX2685	Adoption of the Housing Allocations Policy <i>To approve and adopt the Council's policy for assessment and allocation of applicants seeking social housing.</i>	EX	17/10/13 EX	Communities	Mel Brain	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		09//10/13	CHR Applicants, residents, Members, Registered Providers & other itnersted stakeholders (e.g. agencies who work with CHR applicants)		01 October 2013
EX2717	Schools Funding Formula	EX	17/10/13 EX	Resources	Claire White	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		09//10/13			01 October 2013
EX2719	Future Development of John O'Gaunt School <i>To set out a five year plan for the development of John O'Gaunt School for approval</i>	EX	17/10/13 EX	Communities	Ian Pearson	Children and Young People, Youth Service, Education		09//10/13			01 October 2013
EX2732	The Former Control Tower, Greenham Common (Paragraph 3 - information relating to financial/business affairs of particular person) (Paragraph 5 - information relating to legal privilege) <i>To consider offers for sale.</i>	EX	17/10/13 EX	Resources	Amanda Dennis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	09//10/13			01 October 2013

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EX2738	<p>Changes to the Adoption Service in West Berkshire (Paragraph 1 – information pertaining to an individual) (Paragraph 2 – information identifying an individual) <i>To explore the possible development of a Shared Adoption Service across the 6 Berkshire Local Authorities.</i></p>	EX	17/10/13 EX	Communities	Sandra Dopson	Children and Young People, Youth Service, Education	Yes	09/10/13			01 October 2013
NOVEMBER 2013											
ID2634	<p>Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i></p>	ID	01/11/13	Resources/ Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/ Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 November 2013
ID2623	<p>West Berkshire Forward Plan – 18 December 2013 to 30 April 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i></p>	ID	14/11/13	Resources	Moira Fraser	Leader of Council		06/11/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 November 2013

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GA2559	Review of the Council's Anti-Bribery Policy <i>In accordance with the recommendation of the Governance and Audit Committee to revisit the Council's Bribery Policy adopted on the 10 September 2012 to ensure that it is fit for purpose.</i>	GA	25/11/03	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		15/11/13			01 November 2013
EX2669	Financial Performance Report - Q2 of 2013/14 <i>To inform Members of the latest financial performance of the Council.</i>	EX	28/11/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		20/11/13			01 November 2013

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DECEMBER 2013											
ID2635	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/12/13	Resources/ Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/ Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 December 2013
ID2624	West Berkshire Forward Plan – 15 January 2014 to 31 May 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/12/13	Resources	Moira Fraser	Leader of Council		03/12/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 December 2013
EX2706	Staffing Implications associated with savings put forward to deliver the 2014/15 revenue budget. (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual) <i>To set out the staffing implications which are likely to result from the setting of the Council's 2014/15 revenue budget and to seek approval to make the redundancy payments associated with the required staffing implications</i>	EX	19/12/13 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			01 December 2013

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EX2713	<p>Appointment of a Partner Organisation for the Development of the London Road Industrial Estate (Paragraph 3 - information relating to financial/business affairs of particular person)</p> <p><i>To appoint a preferred partner to take this project forward.</i></p>	EX	19/12/13 EX	Communities	Bill Bagnell	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			01 December 2013
EX2647	<p>Key Accountable Measures and Activities 2013/14. Update on progress: Q2 outturns</p> <p><i>To report Quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i></p>	EX	19/12/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		11/12/13			01 December 2013
C2728	<p>Changes to the Constitution - Budget Amendments</p> <p><i>To outline changes to the Constitution in respect of amendments to the budget at Council meetings.</i></p>	C	12/12/13 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/12/13			01 December 2013

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C2729	<p>Council Tax Reduction Scheme 2014/2015 <i>For each financial year, each billing authority must consider whether to revise its scheme or to replace it with another scheme.</i> <i>The authority must make any revision to its scheme, or any replacement scheme, no later than 31 January in the financial year preceding that for which the revision or replacement scheme is to have effect.</i></p>	C	12/12/13 C	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		05/12/13		Not subject to call-in	01 December 2013
C2593	<p>Leisure Centres' Fees and Charges 2014 <i>To implement the contractual requirement for an annual price review for 2014 for Parkwood Community Leisure to come into effect from 1st January 2014; to bring forward agreement of 2014 charges for Shaw House to come into effect from 1st January 2014.</i></p>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		01 December 2013
C2594	<p>2014/15 West Berkshire Council Timetable of Public Meetings <i>To agree the timetable of public meetings for the year 2014/15.</i></p>	C	12/12/13 C	Resources	Moira Fraser	Leader of Council		05/12/13			01 December 2013

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C2595	Adventure Dolphin Fees and Charges 2014/15 <i>To bring forward agreement on increases in fees and charges for the 2014/15 Adventure Dolphin activity programme: in line with fair market price; to maximise advance bookings and income in support of the drive for the service to become cost neutral.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	Stakeholders		01 December 2013
C2672	Member Development Programme May 2014 – May 2016 <i>To agree the Member Development programme for the forthcoming Municipal Years.</i>	C	12/12/13 C	Resources	Jude Thomas/ Jo Watt	Leader of Council		05/12/13			01 December 2013
C2592	Junior Citizen of the Year 2013	C	12/12/13 C	Resources	Jo Watt	Chairman of the Council		05/12/13			01 December 2013
JANUARY 2014											
SC2693	Standards Committee Report Quarter 3 of 2013/14 <i>To update the Standards Committee on activity over the past quarter.</i>	SC	13/01/14 SC	Resources	Moira Fraser	Chairman of the Standards Committee		03/01/14			01 January 2014
ID2636	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/01/14	Resources/Environment	Jo Naylor/ Bryan Lyttle/ Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/ Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 January 2014

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ID2652	Equalities Annual Report <i>To set out our progress towards our published equality objectives. An annual report is required by law to be published each January.</i>	ID	01/01/14	Resources	Elaine Walker	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC			01 January 2014
ID2625	West Berkshire Forward Plan – 12 February 2014 to 30 June 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/01/14	Resources	Moira Fraser	Leader of Council		03/01/14	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 January 2014
EX2730	Non-Domestic Rate Retention Calculations <i>To calculate and set the amount of the central and relevant precepting authority's shares of estimated non-domestic rate income for 2014/2015</i>	EX	16/01/14EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		08/01/14	Internal consultees in Planning External consultation with developers		01 January 2014
EX2731	Council Taxbase <i>To set the taxbase for tax setting purposes in accordance with statutory rules</i>	EX	16/01/14EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		08/01/14	Internal consultees in Planning External consultation with developers		01 January 2014

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